

Response to External Examiner Report

Academic Year	2017/2018	
Subject Area / awards covered	LLB Law LSBM213 (Land Law) LSBM318 (Employment Law and Practice) LSBM319 (Equity and Trusts) LSBM319L (Equity and Trusts, LLB accelerated)	
Examiner's name	Alison Lui	
Collaborative arrangements – list all Collaborative Partners (if applicable)		
Has the report been shared with Collaborative partners?		YES
If NO above, why was this?		
Has this response been prepared in liaison with Collaborative partners?		YES
Section A – Threshold academic standards		
A1 – Maintaining Academic Standards: Are all responses positive*?		YES
Examiner's comments for action	The External Examiner made no comments that require further action	
Action to be taken	N/A	
Person responsible	N/A	
Deadline	N/A	
A2 – Measuring achievement, rigour and fairness: Are all responses positive*?		YES
Examiner's comments for action	<ol style="list-style-type: none"> 1. Some modules need annotations or markings in the actual body of the students' assessments. 2. High number of students in one module were given extensions. 	
Action to be taken	<ol style="list-style-type: none"> 1. Relevant Module Leaders and module tutors to be reminded and monitored to insert in-text comments when giving feedback on students' work 2. Refer action to Registry to review extension process and disseminate information to academic team. 	
Person responsible	<ol style="list-style-type: none"> 1. Module Leaders and Module tutors. However, it has to be noted that all comments are on Turnitin under notes (in text comments) and general comments 2. Registry, Academic Administrator 3. Course Leader to contact External Examiner to discuss findings of the review of the level of extensions. 	
Deadline	<ol style="list-style-type: none"> 1. Academic Year 2018-19 2. October 2018 	
A3 – Comparability of standards and student performance: Are all responses positive*?		YES
Examiner's comments for action	The External Examiner made no comments that require further action	
Action to be taken	N/A	
Person responsible	N/A	
Deadline	N/A	
Section B – Quality & Enhancement		
Examiner's suggestions for action	The External Examiner made no comments that require further action	

Action to be taken (If suggestions were made but no action is to be taken, please justify)	N/A	
Person(s) responsible	N/A	
Deadline	N/A	
Has the examiner made any recommendations for action by the Faculty, or by the University?	YES	
Date of Student-Staff Liaison Committee (SSLC) when report and response will be discussed with student representatives:	The reports and responses to them will be discussed in the October/November 2018 round of meetings.	
Date of interim review to monitor progress with any actions:	February 2019 Course Committee	
Did the examiner meet students in 2017/18? (Face to face or 'virtual' meetings)	NO	
If YES above, did the examiner's report provide you with useful feedback?		
If NO, please state what opportunities the external examiner will have to meet students in 2018-19, including 'virtual' meetings if face to face meetings are not feasible.	The External Examiner has an open invitation to meet students. The External Examiner, if required, will be invited to take part in virtual classrooms and face to face lessons that are scheduled for the Academic Year 2018-19.	
Please note any areas of good practice identified by the external examiner which you would like to share with other programme teams.		
The External Examiner was satisfied that all learning materials, syllabus and communication with students are very good. The External Examiner commented on good use of videos in certain modules. In addition, the External Examiner stated that the employability advice on Canvas for students is very useful.		
Response completed by:	Ismini Katsadouri	
Date:	14/08/2018	

*positive response = either '*broadly agree*' or '*strongly agree*'

NB If the examiner has given any **negative responses** ('*generally disagree*' or '*strongly disagree*', you will be required to produce an action plan specifically addressing the issues raised. This will need to be approved by the Faculty Quality & Standards Committee in the autumn term before being forwarded to AQSC.

The action plan should be added as an appendix to your Annual Review Action Plan and monitored throughout the year.